



Capital Project Initiative for Residential Youth Camps

REQUEST FOR PROPOSALS

Lilly Endowment is pleased to announce the Capital Project Initiative for Residential Youth Camps. The aim of the initiative is to help Indiana residential youth camps improve the overall camp experience and outcomes for youth through new, enhanced and expanded facilities integral to quality youth camp programming.

For this initiative, a residential youth camp (herein also referred to as “camp”) is defined as a place where overnight or sleep-away camp programs and experiences contribute to positive youth development, including but not limited to, social, educational, character and spiritual development.

The Endowment is allocating up to \$166 million for this multi-phase initiative. Eligible applicants (see page 2) will have opportunities to apply for grant funding in three phases: Phase 1 Planning Grants, Phase 2 Non-competitive Capital Project Grants, and Phase 3 Competitive Large-scale Capital Project Grants.

The Endowment recognizes that there is a wide variety of camps in Indiana, including individual independent camps and camps that are part of a network of camps. For purposes of this initiative, organizations that own and operate multiple camp locations (“camp network organizations”), as described later in this request for proposals (RFP), must submit separate grant proposals for each camp location for any phase of the initiative in which they choose to participate, provided that the camp network organizations meet the initiative’s eligibility requirements.

Phase 1 Planning Grants: Eligible applicants are invited to request a planning grant of **up to \$150,000** to assess and prepare for a potential capital project or projects. These grants may be used to assess camp facilities, plan projects, evaluate and address fundraising and development capacities and prepare proposals for grants under Phases 2 and 3 of the initiative. Camp network organizations must submit separate grant proposals for each camp location for which they seek funding under this planning phase of the initiative. More information about Phase 1 is available on page 4. Planning grant funding may be used for a period of up to one year.

Phase 2 Non-competitive Capital Project Grants: In Phase 2, eligible applicants are invited to submit a proposal requesting a grant to upgrade or renovate existing facilities, build new facilities or purchase equipment or furnishings that enhance camp facilities. Camp network organizations must submit separate grant proposals for each camp location for which they seek funding under Phase 2 of the initiative. The Endowment expects to award Phase 2 grants to camps in amounts of **up to \$750,000, up to \$1 million or up to \$1.5 million based on the average annual number of youth they served during the last three calendar years (2022 through 2024)**. See page 6 for details. Phase 2 grant funding can be used for periods of up to three years.

Phase 3 Competitive Large-scale Capital Project Grants: In Phase 3, eligible applicants are invited to submit a proposal requesting a grant to partially support large-scale capital projects that are designed to significantly enhance and expand camp programs for youth. These larger projects may include new facility construction, major facility upgrades, new land acquisition to expand camp properties or some combination of the above. Applicants may propose one large project or several smaller projects. Camp network organizations must submit separate grant proposals for each camp location for which they seek funding under Phase 3 of the initiative. Through Phase 3, the Endowment expects to award grants on a competitive basis to camps in amounts of **up to \$2.5 million, up to \$5 million or up to \$10 million based on the average annual number of youth they served during the last three calendar years (2022 through 2024)**. In Phase 3, camps will be required to fund a minimum of 50 percent of the cost of large-scale capital projects from sources other than the Endowment. See page 8 for details. Phase 3 grant funding can be used for periods of up to five years.

Background

The Endowment has long supported youth camps and valued the important role they can play in fostering positive youth development. Camps provide experiences that can have a profound and lasting impact on the social, educational, character and spiritual development of the youth who participate. A comprehensive study on the impact of camps, published by the American Camp Association (ACA) in 2022, found evidence that high-quality youth camp experiences resulted in youth gaining “higher levels of affinity for nature, willingness to try new things, social awareness, independence, and grit.” ACA found that these experiences not only had a short-term positive effect on youth, but that many of these effects endured years after the camp experiences.

Ensuring that youth have access to high-quality, multi-purpose, safe facilities is a top concern for camp leaders. Camps – especially residential camps – invest much of their energy, time, and available funding on facilities. Most residential camps include food preparation and service buildings, overnight sleeping accommodations, areas for meetings and educational programming, storage structures, offices, worship spaces and more. Camps also often include athletic and recreational facilities and other amenities on their properties that must be maintained, including but not limited to swimming pools, basketball courts, challenge courses, hiking trails, climbing walls and ponds or lakes for fishing and canoeing.

The Endowment has learned from camp industry leaders that deferred maintenance and other facilities issues are the primary reasons many camps struggle to remain operational, especially when funding is limited. Camps have encountered even more challenges with facilities in recent years due in part to the COVID-19 pandemic when camps often had to use funding set aside for facilities on other needs. Importantly, updated facilities at camps are often critical in attracting youth and families to their programs.

For these and other reasons, the Endowment believes it compelling to offer this new initiative for residential youth camps in Indiana to address facility needs through capital project grants.

Initiative Eligibility

To be eligible for funding under the initiative, a camp or camp network organization must meet the following criteria.

1. An applicant must be a public charity described in Internal Revenue Code (Code) sections 501(c)(3) and 509(a)(1), (2) or (3) (other than Type III supporting organizations described in clause (i) or (ii) of Code section 4942(g)(4)(A)).
2. An applicant must own camp facilities at which it operates residential youth camp programs in Indiana. A minimum of 50 percent of the applicant's revenue with respect to each camp location for which it seeks funding under this initiative must be generated from youth residential camp programs that the applicant operates at such location. For purposes of this initiative, an applicant will be considered as operating a residential youth camp program if that program is conducted by the applicant's own staff, volunteers or contractors, or by the staff, volunteers or contractors of a close affiliate of the applicant. For example, a religious denomination that owns camp facilities at which individual congregations under the denomination's jurisdiction operate residential youth camp programs - the denomination would be deemed to own the camp facilities at which it "operates" residential camp programs.
3. The applicant must have owned and operated residential youth camps in Indiana for the last three calendar years (2022-2024).

Eligible applicants that are camp network organizations that own multiple camp facilities at which they operate residential youth camp programs in Indiana must submit separate proposals for each camp location for which they seek funding under this initiative.

For example, if an eligible camp network organization operates three camps in different locations in Indiana, it may submit three separate proposals (one for each camp location), two separate proposals (one each for two of the locations), or only one proposal (for one of the locations) in each phase of the initiative. Eligible camp network organizations may not submit one comprehensive proposal for all or multiple camp locations.

The Endowment recognizes that camps are owned and operated in a variety of structures. Applicants with questions about whether their ownership and operation structures meet the criteria described above may contact Endowment staff regarding eligibility at camps@lei.org.

Initiative Aim and Priorities

The aim of the initiative is to help Indiana camps improve the overall camp experience and outcomes for youth through new, enhanced and expanded facilities integral to quality youth camp programming.

The Endowment's priorities for the initiative include the enhancement or expansion of camp facilities to help camps:

- Improve the quality of camp programs and their impact on positive youth development outcomes.
- Improve the safety and accessibility of camp facilities and programs.
- Serve more youth effectively.
- Strengthen the viability and sustainability of camps.

Additionally, the Endowment intends to support camps that demonstrate their commitment to providing:

1. High-quality youth programming that is delivered by trained and qualified staff and based on best practices for camps and youth-serving organizations.
2. Safe and secure camp programs and facilities.
3. Accessible camp programs for youth that may otherwise face barriers to participation in camp programs.
4. Inviting and welcoming spaces, practices and programming for youth and their families that foster a positive environment for all youth.
5. Affordable rates for families with limited financial resources.

Proposal Guidelines

Phase 1 Planning Grants

The planning phase of the initiative (Phase 1) is intended to help camps prepare for a potential capital project or projects. Eligible applicants are invited to request a Phase 1 planning grant of **up to \$150,000**. Camp network organizations must submit separate proposals for each camp location for which they seek funding under Phase 1 of this initiative. See additional guidance and examples in the “Initiative Eligibility” section of this RFP on page 3.

Funds from these planning grants **may be used for a period of up to one year** at the discretion of the camp to cover a variety of planning expenses, such as assessing camp facilities, developing plans for capital projects, evaluating and addressing fundraising and development capacities, conducting external financial reviews and preparing proposals for grants under Phases 2 and 3 of the initiative. The Endowment encourages camps to consider using planning grant funds to engage consultants with expertise in facility maintenance, design and construction, fundraising and development, and other areas important to the preparation for and development of a successful and sustainable capital project. Planning grant funds may be used for feasibility studies or pre-construction expenses (e.g., research, analysis, surveys, renderings), staff time, travel and supplies relating to planning and preparing for a capital project or proposal.

Participation in the planning phase (Phase 1) of the initiative is encouraged, but not required, for participation in Phases 2 and 3 of the initiative.

Phase 1 Planning Grant Application Materials

Phase 1 planning grant application materials (listed below) should be saved as a single PDF and submitted through the online form on the initiative’s webpage **by 12 p.m. (ET) on Monday, June 9, 2025**. The Endowment expects that notification and payment of planning grants will be made in June or July 2025.

Each proposal must contain the following items in the order listed below.

Cover Letter: This is a **one-page** letter signed by the applicant’s board chair and most senior organizational leader (executive director, CEO, president, etc.) requesting a Phase 1 planning grant. The letter should include the amount of the request and a summary of the proposed planning activities.

Proposal Narrative: This is a narrative of **no more than four pages** and includes the following:

- A description of the camp, its location, property and ownership, and its geographic service area (if applicable).
- A description of the youth camp programs operated by the applicant (either directly or through a close affiliate, as described previously) at the camp location. Youth camp programs that the applicant hosts at the camp location but does not operate should also be described in this section.
- A breakdown for the 2024 calendar year demonstrating that the applicant's revenues with respect to the residential youth camp programs that it operates at that camp location are at least 50 percent of the total revenues from that location.
- A summary of the following information: (i) the average annual number of youth served by the camp at the camp location for the last three years (2022 through 2024) and (ii) the number of youth served by the camp at the camp location during each of the last three years (2022, 2023 and 2024). This information should include both youth served during overnight or sleepover experiences in connection with the applicant's own camp programs and youth served during overnight or sleepover programs it hosts but does not conduct. **For the purposes of this initiative, camps should only count youth served during three or more consecutive nights.**
- A summary of the camp's facilities and potential needs to expand or enhance those facilities.
- A description of the planning activities that the camp will undertake with support from a Phase 1 planning grant. Include, when possible, the types of expertise the camp will seek to support the planning activities.

Budget: This is a **one-page**, line-item budget that includes activities and expenses to be supported through a Phase 1 planning grant.

Applicant Information Form: This is a form provided by the Endowment that must be completed and signed by the camp's most senior organizational leader. This form may be found on the initiative's webpage.

Exempt Status and Charity/Foundation Status Information Form: This is a form provided by the Endowment that must be completed. This form may be found on the initiative's webpage.

A Copy of the Applicant's IRS Exempt Status Determination Letter: This is a copy of the applicant's IRS Exempt Status Determination Letter. A Sample IRS Exempt Status Determination Letter may be found on the initiative's webpage.

Most Recent Annual Financial Statements: This is a copy of an applicant's most recently completed annual financial statements. The financial statements should include a balance sheet, income and expense statement, and footnotes that provide an accurate assessment of the financial condition of the organization. Audited financial statements (completed by a certified public accounting firm) are preferred. If an applicant does not have audited financial statements, the applicant should provide internally prepared annual financial statements for the most recently completed fiscal year and a statement explaining why the camp has not obtained audited or externally reviewed financial statements.

Phase 2 Non-competitive Capital Project Grants

In Phase 2 of the initiative, eligible applicants are invited to propose to the Endowment capital projects for funding. To be considered for funding, camps must present a compelling case for a capital project or projects that will enhance the camp experience for youth. Phase 2 grants could support small or large projects at a camp to renovate existing facilities or construct new facilities, or they could support a combination of projects that could include upgrades, renovations and new construction.

Examples of projects may include, but are not limited to, renovating sleeping cabins, installing a new swimming pool, upgrading a commercial kitchen, adding to the grounds a new ropes/challenge course, installing a new dining hall, constructing new or upgrading existing restroom and shower facilities, adding an indoor or outdoor chapel/meeting space, modernizing security, and making improvements to roads and trails. Phase 2 grant funding can be used for periods of up to three years.

Eligible applicants may request grant amounts in Phase 2 that are **based on the average annual number of youth served at the camp location during the last three calendar years (2022-2024)**.

Phase 2 grant amounts fall under three categories or “tiers” as listed in the table below.

Tiers	Average Annual Number of Youth Served	Maximum Eligible Award
Tier 1	Fewer than 500	Up to \$750,000
Tier 2	500 - 1,200	Up to \$1 million
Tier 3	More than 1,200	Up to \$1.5 million

Camp network organizations must submit separate proposals for each camp location for which they seek funding under Phase 2 of the initiative. See additional guidance and examples in the “Initiative Eligibility” section of this RFP on page 2.

Phase 2 Non-competitive Capital Project Grant Application Materials

The Phase 2 proposal and accompanying materials (listed below) should be saved as a single PDF and submitted through the online form on the initiative’s webpage **by 12 p.m. (ET) on Monday, September 22, 2025**. The Endowment expects that notification and payment of Phase 2 grants will be made in December 2025.

Each proposal must contain the following items in the order listed below:

Cover Letter: This is a **one-page** letter signed by the applicant’s board chair and most senior organizational leader (executive director, CEO, president, etc.) requesting a Phase 2 grant. The letter should include the amount of the request and a summary of the proposed capital project or projects.

Proposal Narrative: This is a narrative of **no more than eight pages** and includes the following:

- A description of the camp, its location, property and ownership, and its geographic service area (if applicable).

- A description of the youth camp programs operated by the applicant (either directly or through a close affiliate, as described previously) at the camp location. Youth camp programs that the applicant hosts at the camp location but does not operate should also be described in this section.
- A breakdown for the 2024 calendar year demonstrating that the applicant's revenues with respect to the residential youth camp programs that it operates at that camp location are at least 50 percent of the total revenues from that location.
- A summary of the following information: (i) the average annual number of youth served by the camp at the camp location for the last three years (2022 through 2024) and (ii) the number of youth served by the camp at the camp location during each of the last three years (2022, 2023 and 2024). This information should include both youth served during overnight or sleepover experiences as part of the applicant's own camp programs and youth served during overnight or sleepover programs it hosts but does not operate. **For the purposes of this initiative, camps should only count youth served during three or more consecutive nights.**
- A summary of the camp's facilities and facility needs as determined through the Phase 1 planning process or other means. Please provide information about how the planning grant (if awarded) was used to develop the capital project or proposal.
- A detailed description of the capital project or projects that the camp proposes to undertake with support from a Phase 2 grant. The description must include responses to the following questions:
 - › What is the project and what purpose will it serve in enhancing or expanding youth camp programs?
 - › How was the project identified and prioritized over other potential facility needs?
 - › What outcomes for youth does the camp expect to achieve through the project? What performance indicators will the camp use to measure progress toward these outcomes? How will the expected outcomes and performance indicators be evaluated and measured? Please be as specific as possible.
 - › Which camp or organizational leader(s) will be responsible for the project? How will the camp ensure that the project will be completed as planned?
- An outline or description of the ways in which the camp will ensure alignment of the proposed project with the priorities of this initiative, as described on page 3.
- A timeline for the project or projects. The format of the timeline (e.g., narrative, list, table) may be determined by the camp.
- A summary of the camp's plans to raise additional funding for the project (if project expenses are expected to exceed the eligible Phase 2 grant request) to ensure that the facility or facilities that are upgraded, renovated or constructed will be adequately used and maintained after the project is completed.

Budget and Budget Narrative: This is a **one- to two-page** line-item budget that includes activities and expenses to be supported through a Phase 2 grant. Include a Budget Narrative (**no more than two pages**) with brief descriptions of each budget line item.

Applicant Information Form (if not provided previously during another phase of the initiative): This is a form provided by the Endowment that must be completed and signed by the camp’s most senior organizational leader. This form may be found on the initiative’s webpage.

Exempt Status and Charity/Foundation Status Information Form (if not provided previously during another phase of the initiative): This is a form provided by the Endowment that must be completed. This form may be found on the initiative’s webpage.

A Copy of the Applicant’s IRS Exempt Status Determination Letter (if not provided previously during another phase of the initiative): This is a copy of the applicant’s IRS Exempt Status Determination Letter. A Sample IRS Exempt Status Determination Letter may be found on the initiative’s webpage.

Most Recent Annual Financial Statements (if not provided previously during another phase of the initiative): This is a copy of an applicant’s most recently completed annual financial statements. The financial statements should include a balance sheet, income and expense statement, and footnotes that provide an accurate assessment of the financial condition of the organization. Audited financial statements (completed by a certified public accounting firm) are preferred. If an applicant does not have audited financial statements, the applicant should provide internally prepared annual financial statements for the most recently completed fiscal year and a statement explaining why the camp has not obtained audited or externally reviewed financial statements.

Appendices (Optional): These are any additional materials that may support the proposed project or projects. Materials included in an appendix should be concise and provide information that is relevant and helpful in understanding and evaluating the applicant’s proposal.

Phase 3 Competitive Large-scale Capital Project Grants

In Phase 3 of the initiative, eligible applicants are invited to submit a proposal requesting a grant for partial support of large-scale capital projects that are designed to significantly enhance and expand camp programs for youth. These larger projects may include new facility construction, major facility upgrades, new land acquisition to expand camp properties or some combination of the above. Applicants may propose one large project or several smaller projects. Examples of projects could include those listed on page 6, property-wide improvements as part of a comprehensive plan, or other similar projects.

Eligible applicants may request grant amounts in Phase 3 that are **based on the average annual number of youth served at the camp location for the last three years (2022 through 2024).**

Phase 3 grant amounts fall under three categories or “tiers” as listed in the table below.

Tiers	Average Annual Number of Youth Served	Maximum Eligible Award
Tier 1	Fewer than 500	Up to \$2.5 million
Tier 2	500 - 1,200	Up to \$5 million
Tier 3	More than 1,200	Up to \$10 million

In Phase 3, camps will be required to fund a minimum of 50 percent of the cost of large-scale capital projects from sources other than the Endowment. Phase 3 grants will be based on the average annual number of youth served at the camp location (as noted above) and may not exceed 50 percent of the total cost of the proposed project or projects. For example, a camp that serves an average of 600 youth annually may request a grant of up to \$5 million. But if the total cost of the project or projects is \$6 million, the camp may only receive a grant of up to \$3 million. Phase 3 applicants should consider their ability to secure other funding for a proposed project's cost as it determines the scale of a capital project for which it requests funding from the Endowment under this initiative.

Camp network organizations must submit separate proposals for each camp location for which they seek funding under Phase 3 of the initiative. See additional guidance and examples in the "Initiative Eligibility" section of this RFP on page 2.

Phase 3 is competitive and not all camps that apply for Phase 3 funding will be awarded grants.

Phase 3 Competitive Large-scale Capital Project Grant Application Materials

The Phase 3 proposal and accompanying materials (listed below) should be saved as a single PDF and submitted through the online form on the initiative's webpage **by 12 p.m. (ET) on Monday, January 12, 2026**. The Endowment expects that notification and payment of Phase 2 grants will be made in April 2026.

Each proposal must contain the following items in the order listed below.

Cover Letter: This is a **one-page** letter signed by the applicant's board chair and most senior organizational leader (executive director, CEO, president, etc.) requesting a Phase 3 grant. The letter should include the amount of the grant request and a summary of the proposed capital project or projects.

Proposal Narrative: This is a narrative of **no more than 10 pages** and includes the following:

- A description of the camp, its location, property and ownership, and its geographic service area (if applicable).
- A description of the youth camp programs operated by the applicant (either directly or through a close affiliate, as described previously) at the camp location. Youth camp programs that the applicant hosts at the camp location but does not operate should also be described in this section.
- A breakdown for the 2024 calendar year demonstrating that the applicant's revenues with respect to the residential youth camp programs that it operates at that camp location are at least 50 percent of the total revenues from that location.
- A summary of the following information: (i) the average annual number of youth served by the camp at the camp location for the last three years (2022 through 2024) and (ii) the number of youth served by the camp at the camp location during each of the last three years (2022, 2023 and 2024). This information should include both youth served during overnight or sleepover experiences as part of the applicant's own camp programs and youth served during overnight or sleepover programs it hosts but does not operate. **For the purposes of this initiative, camps should only count youth served during three or more consecutive nights.**

- A summary of the camp's facilities and facility needs as determined through the Phase 1 planning process or other means. Information should be provided regarding how the planning grant (if awarded) was used to develop a capital project or proposal.
- A detailed description of the capital project or the projects that the camp proposes to undertake with support from a Phase 3 grant. The description must include responses to the following questions:
 - › What is the project and what purpose will it serve in enhancing or expanding youth camp programs?
 - › How was the project identified and prioritized over other potential facility needs?
 - › Does the project build on the project proposed under Phase 2? If so, how?
 - › What outcomes for youth does the camp expect to achieve through the project? What performance indicators will the camp use to measure progress toward these outcomes? How will the expected outcomes and performance indicators be evaluated and measured? Please be as specific as possible.
 - › Which camp or organizational leader(s) will be responsible for the project? How will the camp ensure that the project will be completed as planned?
- An outline or description of the ways in which the camp will ensure alignment of the proposed project or projects with the priorities of the initiative, as described on page 3.
- A timeline for the project or projects. The format of the timeline (e.g., narrative, list, table) may be determined by the camp.
- A summary of the camp's plans to secure additional funding (at least 50 percent of the total cost) and ensure that the facility or facilities that are upgraded, renovated or constructed will be adequately used and maintained after the completion of the project or projects.

Budget and Budget Narrative: This is a **one- to two-page** line-item budget that includes activities and expenses to be supported through a Phase 3 grant. Include a Budget Narrative (**no more than two pages**) with brief descriptions of each budget line item.

Additional Funding: This is an outline or description of contributions, pledges or other sources of funding that equal at least 50 percent of the total cost of the proposed capital project or projects that the applicant has secured or expects to secure. For expected funding not secured, a rationale for why the applicant is confident it can secure such funding and a description of its plans for securing it should be provided.

Applicant Information Form (if not provided previously during another phase of the initiative): This is a form provided by the Endowment that must be completed and signed by the camp's most senior organizational leader. This form may be found on the initiative's webpage.

Exempt Status and Charity/Foundation Status Information Form (if not provided previously during another phase of the initiative): This is a form provided by the Endowment that must be completed. This form may be found on the initiative's webpage.

A Copy of the Applicant's IRS Exempt Status Determination Letter (if not provided previously during another phase of the initiative): This is a copy of the applicant's IRS Exempt Status Determination Letter. A Sample IRS Exempt Status Determination Letter may be found on the initiative's webpage.

Most Recent Annual Financial Statements (if not provided previously during another phase of the initiative): This is a copy of an applicant's most recently completed annual financial statements. The financial statements should include a balance sheet, income and expense statement, and footnotes that provide an accurate assessment of the financial condition of the organization. Audited financial statements (completed by a certified public accounting firm) are preferred. If an applicant does not have audited financial statements, the applicant should provide internally prepared annual financial statements for the most recently completed fiscal year and a statement explaining why the camp has not obtained audited or externally reviewed financial statements.

Appendices (Optional): These are any additional materials that may support the proposed project or projects. Materials included in an appendix should be concise and provide information that is relevant and helpful in understanding and evaluating the applicant's proposal.

Phase 3 Grant Proposal Evaluation Criteria and Timeline

In evaluating each proposal, the Endowment may consider, among other criteria, the extent to which:

- The proposal addresses the initiative's aim and priorities described on page 3 of this RFP.
- The proposal includes the application materials described on page 9 of this RFP.
- The proposed project or projects is feasible.
- The proposed project or projects is likely to significantly enhance or expand camp programs and the experience of youth served by the camp.
- The amount requested for the proposed project or projects is proportional to the scale and potential impact on camp programs and youth experience.
- The proposal presents a credible evaluation plan and compelling outcomes aligned with the aim of the initiative.
- The proposal identifies funding or describes a credible approach to securing funding of at least 50 percent of the total cost of the project or projects from other funding sources.

As noted above, eligible applicants that are camp network organizations must submit separate proposals for each camp location for which they seek Phase 3 funding. The Endowment will evaluate each camp proposal separately, based on the above criteria, in this competitive phase of the initiative (Phase 3).

Proposal Review Process

After reviewing the information submitted by each applicant in any phase of the initiative, the Endowment, in its sole discretion, will determine the level of support, if any, the applicant will receive. All submissions from eligible applicants will be reviewed, but not all camps may receive funding, especially in the competitive phase of the initiative (Phase 3). The Endowment reserves the right to determine the amount of a grant based on the scale of an applicant's programs and operations and its capacity to conduct and sustain enhanced and expanded programs that would be made possible by a proposed

capital project. Geographic location may also be considered to provide broad availability of support for camps throughout Indiana. The funding amounts may also depend on the number and quality of proposals received.

Proposal Submission Timelines

The Endowment anticipates the initiative to be administered along the following timeline.

Timeline	Submit proposal by 12 p.m. (ET) on:	Receive grant decision from Endowment by:	If awarded funding, receive payment by:
Phase 1: Planning	June 9, 2025	June/July 2025	June/July 2025
Phase 2: Capital Project Implementation	September 22, 2025	December 2025	December 2025
Phase 3: Large-scale Capital Project Implementation	January 12, 2026	April 2026	April 2026

Information Sessions and Technical Support

Information Sessions: The Endowment will offer two virtual information sessions that will review the RFP and provide time for interested camps (including camp network organizations) to ask questions about initiative guidelines and the submission process. Session details and links to register for one of these sessions can be found on the initiative’s webpage.

Technical Support: For questions about this initiative, email camps@lei.org.

Submission Checklists and Deadlines

Phase 1 Planning Grants: Due by 12 p.m. (ET) on Monday, June 9, 2025. Application materials should be saved as a single PDF and submitted through the online form on the initiative's webpage.

- ☐ Cover Letter - no more than one page
- ☐ Proposal Narrative - no more than four pages
- ☐ Budget - no more than one page
- ☐ Applicant Information Form
- ☐ Exempt Status and Charity/Foundation Status Information Form
- ☐ Copy of IRS Exempt Status Determination Letter
- ☐ Most Recent Annual Financial Statements

Phase 2 Non-competitive Capital Project Grants: Due by 12 p.m. (ET) on Monday, September 22, 2025. Application materials should be saved as a single PDF and submitted through the online form on the initiative's webpage.

- ☐ Cover Letter - no more than one page
- ☐ Proposal Narrative - no more than eight pages
- ☐ Budget - one to two pages
- ☐ Budget Narrative - no more than two pages
- ☐ Applicant Information Form (if not previously provided)
- ☐ Exempt Status and Charity/Foundation Status Information Form (if not previously provided)
- ☐ Copy of IRS Exempt Status Determination Letter (if not previously provided)
- ☐ Most Recent Annual Financial Statements (if not previously provided)
- ☐ Appendices (optional)

Phase 3 Competitive Large-scale Capital Project Grants: Due by 12 p.m. (ET) on Monday, January 12, 2026. Application materials should be saved as a single PDF and submitted through the online form on the initiative's webpage.

- ☐ Cover Letter - no more than one page
- ☐ Proposal Narrative - no more than 10 pages
- ☐ Budget - one to two pages
- ☐ Budget Narrative - no more than two pages
- ☐ Applicant Information Form (if not previously provided)
- ☐ Exempt Status and Charity/Foundation Status Information Form (if not previously provided)
- ☐ Copy of IRS Exempt Status Determination Letter (if not previously provided)
- ☐ Most Recent Annual Financial Statements (if not previously provided)
- ☐ Appendices (optional)